

**HGSA MEETING MINUTES**  
**January 14, 2015**  
**8:00AM to 9:00AM**

**Greg Atkins called the meeting to order 8:05 AM.**

Members Present

Allison Sellers, Brian Stack, Greg Atkins, Fred Hardiway, Joni Ford, Mickey Dennis, Sarah Schraeder, Jason Hogstad, Renee Torres, Calen Rau, and Jacob Wells.

**CHAIR'S REPORT**

Greg Atkins provided an election schedule for the 2015-2016 HGSA officer positions. An election committee will be formed by early February and election results will be announced by mid-March. For more information, see the schedule below.

02/23 – 02/27	Appointment of the two-person Election Committee
03/02, 12:00 pm	Election Committee Provides Nominations Form to All HGSA Members
03/05, 12:00 pm	Nominations for HGSA Posts Closes
03/06, 5:00 pm	Election Committee Tabulates All Nomination Forms
	Election Committee Contacts Candidates to Determine Willingness
	Election Committee Announces Candidates through Email and Posting
03/06 – 03/10	Campaigning of Candidates
03/11, 8:00 am	Election Ballots Provided
03/13, 5:00 pm	Election Closes
03/16	Results Announced

**OFFICER REPORTS**

Colloquium Representative

Joni Ford announced that the next colloquium will be on February 10, 2015. It focuses on providing information on lecturing in courses as teaching assistants. Clif Stratton will be the primary presenter for this colloquium. Additionally, another colloquium is confirmed for April 7. Jackie Tyler will present a paper that she will present at a conference the following week.

GPSA Senators

Brian Stack noted that GPSA travel grant applications are due by this Friday, January 16 for the fall semester. Travel grant applications will reopen for spring travel by mid-April. Stack noted that most funding is given to travel to conferences instead of research. For more specific information about the selection process of these grants, contact Stack.

PhD Representative

Allison Sellers has continued the process of looking for funding opportunities for PhD students. She asks that any PhDs with previous grant and scholarship funding contact her so that she can compile a useful list for current and future PhDs seeking funding.

### Faculty Representative

Fred Hardiway noted that the handbook for tenure and promotion revisions was completed at the last faculty meeting. Additionally, Hardiway noted that other discussions at the meeting included the department chair position for the fall.

### RCI Steering Committee Representative

Jacob Wells noted that the RCI Steering Committee will meet within the next couple of weeks. The last meeting involved discussions considering adding a more detailed teaching assistants training session at the beginning of the year. The committee also discussed moving away from SharePoint and towards a website forum.

### **NEW BUSINESS AND DISCUSSION**

Mickey Dennis argued that the deadline for abstract submissions for the HGSA Interdisciplinary Conference requires an extension. The new deadline is February 20, 2015. Members will continue to ask several faculty if they would like to serve as the keynote speaker for the event.

The next HGSA meeting is scheduled for Wednesday, February 4<sup>th</sup> at 8:00 AM. Members unable to attend this meeting will review the minutes and forward any questions to any present members if necessary.

**The meeting was adjourned at 8:53 AM by Greg Atkins.**