

HGSA AGENDA COMMITTEE MEETING MINUTES
JANUARY 23, 2011

MEETING CALLED TO ORDER AT 10:15AM

MEETING ADJORNED AT 11:15AM

ATTENDEES: CHERRI WEMLINGER, BETH ERDEY, GRANT FRUHWIRTH, MALCOLM PURINTON, SHAWNA HERZOG, JOHNNA LASH

ABSENT: NATHAN ROBERTS AND MANDY TOWNSLEY (ATTENDED LAST 10 TO 15 MINUTES)

Representative Reports

Beth Erdey (PhD Representative)—no new business to report however Beth raised a concern about the office situation noting that she is in an office alone and that the office recently vacated by Julie Nueffer has been given to Laura Arata. Due to the overcrowding of some of the offices it does not seem equitable to have this situation. It also seems that there is no transparency concerning office assignment. There was a request that HGSA address this situation. **Beth Erdey volunteered to construct a letter which will be presented to Dr. Sun requesting information about how offices are assigned.**

Johnna Lash (MA Representative)—no new business

Grant Fruhwirth (Graduate Studies Representative)—advised he had not attended the recent graduate studies meetings because they are ranking students. This immediately raised a concern about this ranking system and how it functions.

Johnna advised that she would like to address the how this system works.

Shawna advised that she has been attempting to get a look at her student records and has had no shortage of delays and difficulty.

At this point Cherri discussed her experience and how she got access to her student records.

It was decided that a request for annual graduate student reviews in which a member of the graduate studies committee or your primary advisor discusses your evaluations etc. should be made in order to foster professional development. **Grant is constructing a formal letter to be sent to Dr. Sun and to the Graduate Studies Committee.**

Grant then proceeded to present the results of the Prelim survey from last semester. After this presentation it was decided that further research needed to be done. We then split up the Pac 10 schools and some Ivy League schools (the list is below). Each of us will do some investigation and then report back to HGSA at which time we will construct a letter addressing changes we as graduate students would like to see in this process. In addition **Grant advised he would talk to some of the faculty about their experience.**

LIST OF SCHOOLS AND THE INDIVIDUAL WHO WILL TRY TO GET INFORMATION ON THEIR PRELIM PROCESS.

University of Washington—Grant
University of California Santa Barbara—Grant
University of Chicago—Grant

University of Oregon—Johnna
University of Southern California—Johnna
University of Hawaii—Johnna
Penn State—Johnna

University of California Los Angeles—Malcolm
Stanford—Malcolm
Duke—Malcolm
Northeastern—Malcolm

University of Arizona—Beth
Arizona State University—Beth
University of Wisconsin—Beth
Harvard—Beth

Cal Berkley—Cherri
University of California, Davis—Cherri

Cherri Wemlinger (Faculty Representative)—advised that Dr. Sun is the only faculty member that was willing to be Chair and so more than likely he will be the choice for the next 4 years.

As committee chair Cherri discussed the following issues: The possibility of HGSA having a link on the History Department website on which all documents will be posted. This has been cleared through all channels and Cherri has scanned and organized the documents. It was decided that **all officers should send a “blurb” to Cherri for posting ASAP.** Further details of this will be discussed at the general meeting on February 9th

Hard copies of the HGSA Archive files have been organized and placed in a container in Wilson 333 since the Payne Room is now a graduate student office.

ITEM PASSED COMMITTEE—A motion was made by Grant to have a link on the History Department website, it was seconded by Cherri and approved unanimously by all attending committee members.

Mandy Townsley (Colloquium Representative)—advised that colloquiums would stay on Wednesday at 12:00 and would be located in CUE 518.

We collectively decided that Wednesday from 10:00am until 11:00am was probably the best time for meetings. This is a conflict for Malcolm because he has office hours at this time. We will need to consider if this needs to be addressed.

Our next meeting will be a general meeting on February 9th at 10:00am in Wilson 333

Here is a general list of topics that we would like to address this semester:

- 1) Offices
- 2) Prelims
- 3) Bylaw changes—needs to get done ASAP so we can vote this spring
- 4) Archives
- 5) Performance Reviews

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